## **Social Secretary**

Offer a variety of social events to ensure members feel part of the club.

## Responsibilities:

- Oversee the Social sub-group
- To liaise with event planners to ensure the effective organisation of events such
  as: Awards night, Parkrun takeovers, Colin's Handicap/Revenge, BBQ, trips away,
  Quiz night, new members night, and other social events throughout the year
- Liaise with the Treasurer regarding payment of suppliers/collection of payments
- Liaise with the Comms sub-group to ensure effective recruitment/advertising of the social events calendar.