

Comms Coordinator

Market the club to increase membership and raise the profile of the Totley AC.

Ensure effective internal member communication. Comms link required with all sub-groups.

Responsibilities:

- Oversee the Comms sub-group to ensure club communications are up to date and internal comms are effective
- Ensure the language and tone used in all club communications is delivered in a professional and friendly manner
- Ensure key events are advertised internally and on a variety of social media channels.
- Ensure results are announced/celebrated
- Provide good links with the other sub-groups to ensure effective club communications.